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| **David C. Seeman** |

614 Loveville RD, Apt. D4B, Hockessin, DE, 19707 \* (302) 285-9243 \* [dcseeman97@outlook.com](mailto:dcseeman97@outlook.com) \* Document Portfolio

**PROFESSIONAL EXPERIENCE**

**Corporation Service Company, CSC., Wilmington, DE**

*Associate Cloud Engineer, August 2024–present*

* Develop, maintain and update over 60+ documents tied to critical processes and current team responsibilities
* Analyze highly complex technical and functional specifications to determine audience and documentation solutions
* Collaborate with subject matter experts to develop knowledge and understanding of product operations and best practices
* Interact with technical team members such as Cloud Engineers, Technology and Knowledge Managers, and System Analysts.

**EDUCATION**

**Goldey-Beacom College, Wilmington, DE**

*Information Technology Graduate Certificate (In Progress)*

* Expected Graduation: *December 2025*
* Current GPA: 3.7

**Goldey Beacom College, Wilmington, DE**

*Bachelors in Business Administration, May 2024*

* Double Concentration in Information Technology and Entrepreneurial Studies
* GPA: 3.4

**ADDITIONAL SKILLS**

* Proficiency in Microsoft Office (Word, Excel, Access, and PowerPoint), and
* Knowledge and practical application of the screenshot software SnagIt and use of Adobe
* Knowledge and practical application of both Azure and AWS Cloud Services

**CERTIFICATIONS & ACHIEVEMENTS**

* AWS Cloud Practitioner Certification – (January 2024)
* AZ-900 Azure Fundamentals Certification - (September 2023)
* Microsoft Word Certification
* Microsoft Access Certification
* Microsoft Excel Certification
* Microsoft PowerPoint Certification
* Six Sigma – Green Belt Certification – (October 2024)
* Eagle Scout; Troop 29 – (May 2020)
* Project Management Essentials Certification – (July 2023)
* Diamond State Judge - (January – February 2025)